



Richie McFarland Children's Center

Early Supports. Community Connections. Family Strength.

ANNUAL MEETING MINUTES

Meeting of: Board of Directors
Date: June 24, 2019 – ANNUAL MEETING
Members Present: Board members attending included Beverly Hodsdon, Bonnie Staniewicz, Jim Freiburger, Jim Fishbein, Katie Feeney, Rick Feeney, Marty Wool, Laura Eldridge, Brenda Plante, Helen Crowe
Absent/Excused: Kit Reno, Paul Deranian and George Toscano, Jr.
Staff: Peggy Small-Porter, Executive Director
Invited Guests: see attached list

Bonnie Staniewicz, President, opened the festivities at 6:15 pm and directed folks to the buffet line. Riverwoods prepared another excellent meal that was enjoyed by all who attended.

Welcome: Bonnie Staniewicz, President of the Board welcomed everyone to RMCC's 2019 Annual meeting.

Welcome and Presentation of RMCC Superstar Award: Peggy Small-Porter presented the award to the founding mothers, Sue Kaplan and Jane McFarland, both of whom were present to accept the award.

Video Presentation: A video tribute to Maureen Barrows was presented thanks to Judy Wilson and Jim White.

Family Testimony: Wayne Barrows with daughter Anna Barrows shared their incredible experience coming full circle with RMCC. Wayne gave a great reason for everyone to bring in new donors and continue to support RMCC and its mission in the community.

Kick off to 2019-2020: Nicole Johnson shared the theme for the 2019-2020 year will be "Meeting you where you are". Be on the look out for the annual report.

Business Meeting proceeded as follows:

1. Review of Secretary's Minutes from 2018 Annual Meeting—written report distributed

MOTION & VOTED

Beverly Hodsdon made a motion to accept the Secretary's minutes. Jim Freiburger seconded the motion. MOTION PASSED.

2. Review of Treasurer's Report on Fiscal Year 2019—written report distributed. In George Toscano, Jr.'s absence, Marty Wool spoke on behalf of the Audit and Finance Committee.

MOTION & VOTED

Marty Wool made a motion to accept the Treasurer's Report. Brenda Plante seconded the motion.
MOTION PASSED.

3. Voting in Board Members—Jim Fishbein, Chair of Governance Committee, stepped to the podium to recognize our current board members and vote in renewing and new board members.

- a) Board members entering the 2nd year of their 3-year term: Kit Reno, Rick Feeney, Katie Feeney, and Helen Crowe.
- b) Board members entering the 3rd year of their 3-year term: Bonnie Staniewicz, Jim Freiburger, Laura Eldridge and Paul Deranian.
- c) Board members seeking an additional 1-year term are as follows:
Marty Wool - 1 year
Brenda Plante - 1 year
Beverly Hodsdon - 1 year

MOTION & VOTED

Helen Crow made a motion to vote in the returning board members. Brenda Plante seconded the motion. MOTION PASSED.

- d) New board member nominated for a 3-year term:
Karin Caruso

MOTION & VOTED

Jim Fishbein made a motion to vote in the newest board member. Beverly Hodsdon seconded the motion. MOTION PASSED.

4. Thank you to Outgoing Board Members and Staff Members—Peggy recognized George Toscano Jr.'s 6 years of board services as well as Jim Fishbein's 3 years of service and presented them both with gifts from the heart.

5. Closing Remarks—President, Bonnie Staniewicz, thanked the guests for attending and wished everyone a great summer.

ADJOURNMENT:

MOTION & VOTE

Laura Eldridge made a motion to adjourn the meeting. Brenda Plante seconded the motion.
MOTION PASSED

Meeting was adjourned at 7:30 pm.

Respectfully submitted,
Beverly A. Hodsdon, *Secretary*

Riche McFarland Children's Center (RMCC)
Treasurer's Comments
Annual Meeting 2020
June 22, 2020

RMCC's Board of Directors and Staff have worked diligently on our organization's strategic plan. We have been guided by the following three priorities:

1. Build Community Support for Early Supports and Services and Enhance RMCC's Reputation for Excellence
2. Preserve Continuity of Care for Children and their Families with a Stable and High-Quality Work Force
3. Strengthen our Financial Base

Our contract with One Sky Community Services to deliver mandated and entitled Family-Centered Early Supports and Services comprises just 35% of our revenues. In order to remain fiscally viable, the Audit & Finance Committee, in partnership with the management team, focuses its work on assuring that our financial base is predictable and sustainable. We thoroughly and consistently analyze our financial standing by reviewing detailed program statistics and the impact on our revenues, cash flow and resource development. This comprehensive view of our operations and finances positions us well to provide data to decision makers and educate stakeholders at the state level. Our goal is to maximize revenues from private insurance, Medicaid, and state budget allocations.

This past year we partnered with other ESS programs across the state to advocate for First Dollar-In Legislation. House Bill 1233 modifies an existing rule on the books relative to private insurance payment for early intervention services, further assuring reimbursement for care. The fate of this bill will be determined by the end of this legislative session. Nearly 40% of our budget is earned by billing private insurance and Medicaid for services rendered so it is imperative that we persist in collecting all that is due.

The remaining 25% of revenues needed to balance our budget are fundraised. During the past fiscal year, under the leadership of our Development Committee and staff, and as a result of consultation with Alan Cantor Consulting, RMCC examined its philanthropic initiatives and is laying the groundwork for a more robust fundraising program. We plan to scale back the number of fundraising events and work to yield a higher net gain for those most mission aligned. We are positioning ourselves to focus on major gift development, creating partnerships with major donors and stakeholders, promoting the

role of the board in engaging with all phases of donor development, and increasing the staff time focused on donor cultivation and stewardship.

RMCC was humming the first eight months of the fiscal year, then the pandemic took hold. We adhered to Governor Sununu's Executive Orders, the Stay at Home directive and the mandatory school closures through the end of the school year. Our building has been closed to the public since March 13th, but we have continued to care for children and families throughout this entire three and a half months. We have done our best to transition to virtual services in support of children and families. Telehealth has been fully incorporated into our tool box. Although we look forward to gathering with children, families and staff when deemed safe and feasible, the addition of telehealth will continue to be an extremely valuable mode of service to offer.

Our financial audit was conducted by a new firm, MelansonHeath, that acquired Seelye & Schulz, our auditors for the past nine years. Our financial statement and IRS 990 were finalized in March for our fiscal year ending June 30, 2019. We ended the year with a positive net income and a strong operating cash position. Copies are available upon request.

In spite of the ongoing pandemic and resulting funding pressures, RMCC will end fiscal 2020 with a strong cash position due to our fiscally conservative approach to running operations. We received a Payroll Protection Program loan on April 30th. The Audit & Finance Committee will oversee the management of the loan and the application process for loan forgiveness.

As we look beyond fiscal 2020, the organization sees many challenges and opportunities. We will continue to analyze how to deliver the highest quality services to our clients as financial pressures grow. These pressures will continue to increase our reliance on fundraising. The Board and management of RMCC see the challenges ahead and are actively preparing RMCC for the future.

Respectfully Submitted,
Martin Wool, Treasurer

RICHE MCFARLAND CHILDREN'S CENTER
2020 Slate for Board of Directors

We are very fortunate this year to have four (4) outstanding returning members agree to an additional one-year term. The Governance Committee presents the following slate for your vote:

Returning Board Members

Returning board members for a 1-year term include:

Brenda Plante (2016)*

Laura Eldridge (2017)*

Martin Wool (2016)*

Jim Freiburger (2017)*

*The initial year of board service identified in parenthesis.

New Board Members

New board members for the initial 3-year term include:

Emily Hammond

RMCC ANNUAL MEETING ATTENDEES

Baril	Erika
Barney	Bev
Barrows	Wayne
Barrows	Kristin
Barrows	Anna
Benner	Bonnie
Blindow	Kelsey
Boulter	Valerie
Bricker	Laura
Briselden	Mary Jo
Briselden	Don
Caruso	Karin
Crowe	Helen
Deforge	Candy
Deforge	John
DelGreco	Victoria
Dillenbeck	Amy
Doller	Ellen
Dupont	Heather
Eldridge	Laura
Feeney	Katie
Feeney	Rick
Fishbein	Jim
Ford	Sue
Freiberger	Jim
Freiberger	Eleanor
Gould	Rebecca
Harriman	Kimberly
Heard	Anna
Hodsdon	Beverly
Ihm	Lisa
Joyce	Darci
Kaplan	Richard
Kaplan	Sue
Kaplan	Jimmy
Kaplan Press	Lisa

Krug	Tracy
Lacasse	Savanah
Martel	Tracy
McConnell	Liz
McFarland	Jane
Meyer	Kimberly
Monroe	Jeff
Plante	Brenda
Pool	Meredith
Porter	Nate
Porter	Peggy-Small
Redlon	Julie
Small	Patty
Snow	Liz
Staniewicz	Bonnie
Szeliga	Lee
White	Jim
Wilson	Judy
Woodhouse	Kate
Wool	Marty